

**WINOOSKI SCHOOL DISTRICT
WINOOSKI, VT 05404**

JOB DESCRIPTION

TITLE: School Nurse

- QUALIFICATIONS:
- 1) Hold an earned baccalaureate degree from an accredited program in nursing.
 - 2) Hold a valid license as a professional Registered Nurse (R.N.) in the State of Vermont.
 - 3) Hold a current certificate in cardiopulmonary resuscitation (CPR).
 - 4) Hold a Vermont Department of Education Level I or Level II license endorsed as a school nurse.

REPORTS TO: Designated principal.

JOB GOALS: The school nurse strengthens and facilitates the educational process by modifying or removing health-related barriers to learning in individual students and by promoting an optimal level of wellness for students and staff. The nurse assumes responsibility for appropriate assessment, planning, intervention, evaluation, management, and/or referral activities; serves as the direct link between physicians, families, and community agencies to assure access and continuity of health care for students; provides relevant instruction, counseling, and guidance to students, complies with the State Nurse Practice Act, and other state and local statutes and regulations applicable to school nursing practice; and adheres to district policies and administrative guidelines.

PERFORMANCE RESPONSIBILITIES

1. Provides mandated screening programs.
2. Compiles and maintains appropriate statistical information:

School

immunization records
student health records
daily log
medication logs
staff health reports
annual report

State

immunization audits
scoliosis audit
hearing/vision data
blood pressure data

3. Facilitates the dental hygiene program.
4. Interprets the health and developmental assessment to parents, teachers, administrators, and other professionals.
5. Insures follow-up of physician order, and delivers other care as needed, e.g., administration of medication.
6. Provides emergency health care services.
7. Provides communicable disease control procedures and advises administration and/or parents regarding school exclusion and readmittance.
8. Collaborates with appropriate professionals in the evaluation and management of children with physical and emotional problems.
9. Makes referrals to other health care professionals as necessary.
10. Provides health counseling to students, parents and school personnel as appropriate.
11. Monitors, reports, and recommends changes for safety hazards and sanitary conditions in the school environment.
12. Uses health services as a means of health teaching.
13. Assists in planning curriculum for health and safety education and acts as a resource person and consultant for health education in the classroom setting.
14. Participates in the development of Individualized Education Plans when appropriate.
15. Makes or arranges for home visits, when indicated, for more effective identification and management of health problems.
16. Documents child abuse and neglect cases in accordance with school policy.
17. Serves as a faculty member in the total school program.
18. Provides in-service training for health-related issues as requested.

19. Participates with administration in the process of evaluation and self-improvement.
20. Maintains a professional competencies through in-service educational activities and/or self-selected professional growth activities.
21. Assists in formulating policies and standards related to health issues.
22. Prepares and implements school health services budget in accordance with district policies.
23. Other as assigned by supervisor.

Nurse's Signature: _____ Date: _____

Principal's Signature: _____ Date: _____

APPROVED BY BOARD OF SCHOOL TRUSTEES 1/8/91.